

## **Brockville Farmers Market Rules & Regulations**

Each vendor placing goods for sale on the BROCKVILLE FARMERS' MARKET must agree to and comply with the terms set out by this Agreement.

1. Each vendor shall pay a fee to the Brockville Farmers' Market Association in the amount designated by the Association. Cheques should be made payable to the Brockville Farmers' Market Association.

2. Brockville Farmers's Market hours are as follows for all vendors:

Saturday 8:00 am to 1:00 pm

Vendors are expected to remain at their stand during the whole period of sale, ie from 8:00 am to 1:00 pm unless previously arranged or because of extreme weather.

3. Each permanent/seasonal vendor must be present on the market a minimum of 15 days throughout the market season or forfeit the right to renew their allocated stall(s) (or same in close proximity) for the next year. An attendance record will be kept by the Brockville Farmers' Market Association.

4. Each permanent/seasonal vendor must be on the market by 8:00 am on designated market days or their stall may be reallocated to an existing permanent/seasonal vendor or rented to a daily vendor, respectively starting at 8:00 am. Market vendors shall not remain on the market ground past 1:30 pm on any market day.

5. When signing the application for a stall(s), permanent/seasonal vendors are required to give the time frame they plan to be on the Market, therefore allowing the Executive to temporarily reallocate empty stall for a more organized market.

6. Vendors are limited to having two stalls on the market and when possible, these stalls should be side by side. Therefore, all vendors must be aware that when renewing their stall(s) even with having met the attendance requirement, they will not necessarily be guaranteed the same stall(s), but will be given stall(s) in close proximity.

7. Stalls that become available will be allocated and assigned by the Executive of the Brockville Farmers' Market Association taking into account the Market's objectives and priorities and the enabling legislative framework.

8. Vendors must adhere to the principles described in the Code of Ethical Practices, and Rules and Regulations of the Brockville Farmers' Market.

9. The vendor agrees that all products sold on the Market shall be locally grown or produced. Resale of local products will be allowed only on occasion and after the approval of the Jury

Committee. All crafts for sale must be produced by the vendor and approved by the Jury Committee.

10. Vendors of foods (e.g. baked goods, preserves, produce, frozen foods, hot foods, honey, maple syrup, etc) and other goods are responsible to comply with local, provincial and federal safety and product identification requirements. All products offered for sale are subject to inspection by the City of Brockville, Health Unit, Province of Ontario and / or Government of Canada.

11. All vendors agree to all for an inspection of their product(s) and premises, if the need arises.

12. The vendor agrees to accept full responsibility for any loss, damage or accident occurring on the Market as a result of negligence or wilful default on the part of the vendor.

13. Each vendor agrees to keep his/her stall(s) area clean and tidy at all times and must clean up his/her stall(s) before leaving the Market at the end of the market day.

14. Each vendor agrees to keep the area in front of his/her stall (the sidewalk/lane) free of tables, boxes, signs or other objects.

15. A vendor's permit cannot be transferred to any other individual or organization by the permit holder.

16. Vendors who do not comply with the terms of this agreement might have their permit revoked.

17. Each returning vendor who is interested in renewing his/her membership and agrees to comply with the terms of this agreement must submit his/her application and remit the required fee for the new Market Season by February 15 of that year