

**AGREEMENT BETWEEN THE BROCKVILLE FARMERS' MARKET
ASSOCIATION AND VENDORS OF THE BROCKVILLE FARMERS'
MARKET**

Each vendor placing goods for sale on the BROCKVILLE FARMERS' MARKET must agree to and comply with the terms set out by this Agreement.

1 Each Vendor shall pay a fee to the Brockville Farmers' Market Association in the amount designated by the Association. Cheques should be made payable to the Brockville Farmers' Market Association. The following per stall fee structure is presently in effect:

SEASONAL VENDOR Membership fee \$130.00 per season

DAILY VENDOR Membership fee \$15.00 per day

2 Brockville Farmers' Market hours are as follows:

SEASONAL VENDORS

Tuesday, Thursday, & Saturday 7:00 a.m. to 1:00 p.m.

DAILY VENDORS

Tuesday, Thursday, & Saturday 8:00 a.m. to 1:00 p.m.

3 Each Seasonal Vendor must be present on the market a minimum of 15 times throughout the market season or forfeit the right to renew his/her allocated stall(s) (or same in close proximity) for the next year. An attendance record will be kept by the Brockville Farmers' Market Association.

4 Each Seasonal Vendor must be on the Market by 8:00 AM on designated market days or his/her stall(s) may be utilized by an existing Seasonal Vendor or rented to a Daily Vendor, respectively.

5 Vendors are limited to having two stalls on the Market and when possible, these stalls should be side by side. Therefore, all vendors must be aware that when renewing their stall(s) even with having met the attendance requirement, they will not necessarily be guaranteed the same stall(s), but will be given stall(s) in close proximity.

6 Stalls that become available will be allocated and assigned at the discretion of the Brockville Farmers' Market Association's Executive.

7 Vendors must adhere to the principles described in the Code of Ethical Practices.

- 8a Stall allocations will be represented by 100% Producer and 100% Crafts. (For the purpose of this agreement, bakers are considered to be 100% Producer)
- 8b 100% Crafts will be limited to 5 stalls on the Market for allocation purposes. All crafts for sale must be produced by the vendor.
- 9 Local agricultural producers will be given first priority of stall allocation for the Brockville Farmers' Market with Crafts vendors to follow respectively.
- 10 The Executive will meet to allocate stalls. Stalls will be allocated according to the terms of this agreement (ie. product, seniority and usage).
- 11 When signing the application for a stall(s), vendors are required to give the time-frame they plan to be on the market, therefore allowing the Executive to temporarily assign empty stalls for a more organized market.
- 12a All products offered for sale are subject to inspection by the City of Brockville, Province of Ontario and Government of Canada.
- 12b All vendors agree to allow for an inspection of their product and premises, if the need arises.
- 13 The vendor agrees to accept full responsibility for any loss, damage or accident, occurring on the Market as a result of negligence or wilful default on the part of the vendor.
- 14 Each vendor agrees to keep his/her stall(s) area clean and tidy at all times and must clean-up his/her stall(s) before leaving the Market at the end of the market day.
- 15 The vendor agrees that all product sold on the Market shall be Ontario grown or produced.
- 16 Each vendor who agrees to comply with the above rules must renew his/her stall(s) and remit the required fee for the 2005 Market Season by: February 28, 2005

BROCKVILLE FARMERS' MARKET ASSOCIATION

CODE OF ETHICAL PRACTICES

The Brockville Farmers' Market, founded in 1833, is one of Ontario's oldest continuously operated markets. It serves the citizenry of Brockville, the Counties of Leeds and Grenville and our immediate neighbours in the United States.

The Brockville Farmers' Market takes great pride in its heritage and wishes to ensure its future. It is valuable, therefore, to adhere to the principles governing the Brockville Farmers' Market and be dedicated to the preservation of these principles.

- 1 **The Brockville Farmers' Market Association** and each of its affiliated vendors shall undertake the obligation to insure that fellow vendors, customers and the public in general enjoy an environment free of harassment, either physical or verbal; ie. abusive or inappropriate language, abusive or inappropriate physical actions, directed from one to another vendor or directed from a vendor to a member of the public.
- 2 **The Brockville Farmers' Market Association** and each of its affiliated vendors shall undertake to maintain a standard of cleanliness in the area(s) of their allocated stand(s) and the market in general.
- 3 **The Brockville Farmers' Market Association** and each of its affiliated vendors shall respect and ensure the safety of the public by not obstructing pedestrian walkways.
- 4 **The Brockville Farmers' Market Association** and each of its affiliated vendors shall actively participate to maintain the high standards of products offered to the public, for which the Brockville Farmers' Market has become known.
- 5 To insure the application of the above principles, the **Brockville Farmers' Market Association** and its affiliated vendors, shall have the power to institute disciplinary and corrective proceedings.

MARKET DATES TO REMEMBER -2005

GRAND OPENING OF THE MARKET	SATURDAY	APRIL 30
MOTHER'S DAY DRAW	SATURDAY	MAY 7
DOORS OPEN ONTARIO ¹	SATURDAY	MAY 28
FATHER'S DAY DRAW	SATURDAY	JUNE 18
STRAWBERRY DAY	SATURDAY	JUNE 25
RED AND WHITE DAY	SATURDAY	JULY 2
CULTURE DAY	SATURDAY	JULY 30
CORN DAY	SATURDAY	AUGUST 20
SALSA DAY	SATURDAY	AUGUST 27
SCHOOL KIDS DAY	SATURDAY	SEPT 17
CUSTOMER APPRECIATION DAY ²	SATURDAY	OCTOBER 8
PUMPKIN CARVING CONTEST	SATURDAY	OCTOBER 29

1 If you could dress in old-fashioned clothing or have something old on the market it would be appreciated.

2 dress up for this day if you can and please don't forget your donation of treats for the customers.

VENDOR ASSIGNMENT

Those vendors wishing to return to the east side should indicate "yes" on this form so that appropriate assignments can be made. Also any vendor wishing to relocate to the east side should also indicate this. If you had a spot on the east side previously then this is the one that will be assigned. Seasonal vendors will be assigned on a first come first served basis on the east side up from the stalls allocated to permanent vendors. On Saturdays four spots will be assigned in the entrances to the parking lot on the street side, dependent upon returning members and the number of new members. In addition if you require a power takeoff please advise.

YES I WANT TO RETURN TO THE EAST SIDE _____

YES I WANT TO RELOCATE FROM THE WEST TO THE EAST
SIDE _____

YES I REQUIRE ACCESS TO POWER FOR MY BUSINESS _____

YES I WISH TO BE CONSIDERED FOR THE ENTRANCEWAY SPOTS ON THE
WEST SIDE _____

Name _____

PLEASE RETURN WITH YOUR PAYMENT